

**Town of Sunset Beach
Planning Board Meeting
April 4, 2013**

MINUTES

Members Present: Tom Vincenz, Vice-Chairman; Member Al Seibert, Member Bill McDonald, Member Sybil Kesterson and Member Bob Tone

Members absent: Carol Santavicca, Chairwoman and Member Leon August

Staff Present: Wes McLeod, Holland Planning Consultant and Lisa Anglin, Planning Board Secretary

Vice-Chairman Vincenz called the meeting to order and called for draft agenda amendments.

Draft Agenda Amendments

No agenda amendments made.

Minutes Approval

MEMBER MCDONALD MADE A MOTION TO APPROVE THE MARCH 7, 2013 AND MARCH 21, 2013 MINUTES AS WRITTEN. MEMBER SEIBERT SECONDED THE MOTION. VICE-CHAIRMAN VINCENZ CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

Council Work Session Report

Member Kesterson advised that the Town Council met on Monday, April 1, 2013 and discussed the following items:

- Rezoning Public Hearing held concerning the 63.5 acre tract located at 1435 Seaside Road – no negative comments heard.
- Council approved the rezoning request.
- Reviewed a request to allocate space in the park for a Veteran's Memorial. Mayor Cerrato requested the Planning Board review the Veteran's Memorial request and the bike path plan. Attorney Isenberg advised Council that they could request a Planning Board review but it is not required by law. The Council did not request the Planning Board to review.

Continued UDO Amendment Discussions

The Board discussed assisting the Staff with the UDO review due to Staff workload and the continuing education schedule of Sandy Wood, UDO Administrator.

Review of the Vision Plan Draft #2

Wes McLeod reviewed the following Draft #1 amendments:

- Page 2-5 – Proposed Bicycle and Pedestrian Pathway (being designed by Compass Pointe Engineering) outline in purple on the map,
- Page 4-3 – Tree and Sidewalk removed from drawing,
- Page 4-6 – Drawing amended to show proposed 25 mph speed limit and installation of all way stop,
- Page 4-7 – Drawing amended to include 20' easement,
- Page 4-11 & 12 –Implementation Strategy, include the addition of sample cost estimates for capital improvements and guidelines for capital improvement installation, added.

Review of the Vision Plan Draft #2 (Cont.)

Wes McLeod suggested the Planning Board recommend to Council that NCDOT be contacted concerning an all-way stop at the Shoreline Drive West and Sunset Blvd. North intersection, and conducting a speed study of the same intersection for speed reduction consideration.

(Lisa Anglin advised that the Council has already contacted NC DOT and the speed limit has been reduced to 35 mph from the intersection of Clubhouse Road and Shoreline Drive West to the intersection of Sunset Blvd. North and Shoreline Drive East. Also, a request for an all-way stop has been made but an answer has not yet been received.)

The Planning Board discussed the proposed Bicycle and Pedestrian Pathway route.

(Lisa Anglin advised that the proposed route beginning at the intersection of Old Georgetown Road and Clubhouse Road at the Sea Trail North Gate Entrance, continuing through Sea Trail and exiting Clubhouse Road onto Shoreline Drive West - Shoreline Drive West to Sunset Blvd. North - Sunset Blvd. North to Shoreline Drive East - Shoreline Drive East to Park Road - Park Road to Live Oak Drive - Live Oak Drive to Sunset Blvd. - Sunset Blvd. North to Shoreline Line Drive East)

The Planning Board requested that a proposed bicycle & pedestrian pathway map be available at the next meeting.

The Planning Board requested the following amendments be made to the Vision Plan:

- Include the proposed Round-about at the intersection of Sunset Blvd. North and Shoreline Drive East on the site plans,
- Elaborate on the Implementation Strategy pages (4 – 11 & 12) and include benchmarks, funding availability and funding sources,
- Prepare a large map that shows the entire Vision Plan area as proposed.

A brief discussion was held concerning when to present the Vision Plan to the Council with June or July Council Work Session being considered.

Public Comments

Charles Nern 647 Oyster Bay Drive – Questioned if the bike path would be considered open space and advised that he has seen a map of the proposed bike path.

Noelle Kehrberg 502 North Shore Drive – Advised that she is impressed with the Vision Plan.

MEMBER SEIBERT MADE A MOTION TO ADJOURN THE APRIL 4, 2013 MEETING. MEMBER KESTERSON SECONDED THE MOTION. VICE-CHAIRMAN VINCENZ CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

Town of Sunset Beach
Planning Board

Thomas Vincenz, Vice-Chairman

Submitted by:

Lisa Anglin, Planning Board Secretary

*The April 4, 2013 minutes were approved by the Planning Board during the April 18, 2013 meeting.